

# MEETING MINUTES

## Mossy Oaks Elementary School PTO/SIC

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November 23, 2020 at 5:30 PM | Meeting called to order by Principal Michelle Sackman

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### In Attendance

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Michelle Sackman (Principal), PTO President (open seat), Brittany Sutton (PTO Treasurer), Bridgett Spencer (PTO Secretary), Donna Conlon (SIC Chair), Therese Plair (SIC Secretary), Ms. Goethe-Bacon, Ms. Prussia, Ms. Dudas, Ms. Freeman, Ms. Carter, Ms. Jernigan, Ms. Dineen, Ms. Wiseman, Kristen Mattson, Ms. Ciccone

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### Welcome ~ Principal's Report

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- From Ms. Sackman on behalf of MOES Staff: *"THANK YOU! The signs made our day. Thank you to the parents and students that made the thank you signs for our teachers and staff. This was a much-needed boost on our Monday morning. The signs were taken and placed in the yards for our virtual teachers. All other signs are in the front loop"* (2020).
- Drills: Emergency lockdown procedures have been scripted, reviewed and discussed with students for our first lockdown drill this year. Ms. Sackman commented that our administration feels that this procedure was more successful and effective than in past years.
- Literacy Initiative for Beaufort Cluster Schools: *"All elementary schools in the Beaufort Cluster are engaged in a literacy initiative. Each school has purchased a book vending machine. We are setting goals for reading with all students which could include MAP scores, reading levels, minutes read, number of books read, etc. When a student reaches a goal, he or she is given a special gold coin and can come to the machine to purchase a book. We have all types of books from picture books to chapter books. We want to make this a very big deal with pictures and advertising so we can encourage all students to read more"* (Sackman, 2020)!
- Student transition dates (November 30/ January 4/ Feb 2): *"Students who are not experiencing success in the virtual model have met with teachers and administration to discuss change of settings. Most of these students will begin the hybrid model beginning November 30. All hybrid students will return face to face 5 days a week beginning Jan. 4. Any parent who wishes to change settings must notify the office and these students will begin their new setting in the 2<sup>nd</sup> semester on Feb. 2"* (Sackman, 2020).
- Our PTO/SIC meetings are transforming from a reporting format to a working format. Ms. Sackman is pleased with the work that is occurring during our meetings as well as the ideas that are being generated. The meeting format for our next meeting, in January, is expected to include break-out rooms for established committees to work and accomplish goals.

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### Review of PTO and SIC Board

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- Our PTO will be sponsoring a "Storybook Walk" around the school grounds in the coming months. Beautiful books will be featured and available to read as students hop, skip, and jump from story to story.

- Spirit Night Results: October \$180.00, November &140.00. Our next Spirit Night will be held on December 8<sup>th</sup> from 4-9 pm at Dairy Queen. A discussion to hold January's Spirit Night at MOES was held. Our PTO will investigate Spirit Night at MOES.
- A virtual Candy Cane Lane is being discussed; nothing has been determined at this point.
- A Parent Involvement Survey is being discussed by Ms. Sackman and M. Johnson. Ms. Dudas will share a survey that she has previously used, and a draft of our Parent Involvement Survey will be completed soon.
- A review of the Beaufort Cluster SIC meeting was shared by our SIC Chair and Principal. There are many great things going on in other schools that were highlighted during the SIC school presentations.
- The SIC, working with MOES staff, will be preparing a Virtual STEAM Night to include an Astronomy Presentation from Kristen Mattson.
- Our SIC will also be working on a Sidewalk Chalk event/contest to be held in the coming months.

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## **Review of Grants and Committees**

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- Our ABC Grant Committee met last Monday. There were no representatives present to give an update.
- Ms. Jernagin shared information about the coming online Bookfair. It will be held from November 30, thru December 15<sup>th</sup>. Flyers will be available with pertinent information.

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## **Next Meeting**

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The next PTO/SIC Meeting is scheduled for Monday, January 25<sup>th</sup>, 2021 at 5:30 pm via Zoom. Please call the school to add to the agenda

Meeting Adjourned at 6:10 PM