



RE-ENTRY PLAN
Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

Category	Detail Summary
<p>Transition to Hybrid Model (Include Daily Schedule and other important updates and/or notifications; school mission, commitment to excellence, introduction from principal, etc.)</p>	<p>At Mossy Oaks Elementary School, we strive to provide a rigorous education that is essential to success in our local and global communities. Our goal is to provide a world-class education that challenges our students to expand their horizons; to extend themselves; and to explore their abilities, talents, and opportunities.</p> <p>Our mission is to promote academic growth and character development in a safe environment where every member of our school community is in the right place, at the right time, doing the right thing, in order to prepare children for their unique roles in the world.</p> <p>At Mossy Oaks, we focus on the goals of improving student achievement, increasing our teacher, student, and stakeholder engagement, ensuring a safe, healthy learning environment, and continuously striving for effective, timely communication to our families and community partners.</p> <p>Whether virtual, hybrid, or face to face, we hold the same expectations for excellence from all our students.</p> <p>As we transition from fully virtual to our hybrid schedule, the students/families that have opted to remain virtual will continue to receive learning through our online platforms. For those that have chosen to come back on the hybrid schedule, students/families will be assigned their scheduled days. It is always our intent to work cooperatively with our parents to ensure that this transition is a positive experience. Any changes to assigned schedules will be reviewed and accommodations will be made if possible.</p>



RE-ENTRY PLAN
Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

<p>Morning Arrival Procedures</p>	<p>On our AA/BB days, the school will open at 7:15 am. Parents, as a reminder, you will not be able to walk your student to class. We ask that you stay outside the building as your student enters.</p> <p>Bus riders will enter through the end doors at the bus loop. Monitors will be stationed at the bus entrance and through each hall to ensure all students maintain social distance as they walk to class.</p> <p>Car riders – we ask that you remain in your car until signaled to exit. This will help us maintain social distancing protocols as we enter the building.</p> <p>Our PK, K, and 1st grade car riders and walkers will enter through the side gate entrance at the primary playground. Teachers and monitors will be stationed throughout the walk to help all students get to their assigned classrooms.</p> <p>Our 2nd – 5th grade car riders and walkers will enter the front door of the building from the car rider loop.</p> <p>Duncan Drive walkers will enter through the end doors at the bus loop and follow the same expectations for social distancing.</p>
<p>Breakfast Procedures</p>	<p>Breakfast will be delivered to classrooms each morning. Teachers will send a meal count each morning to the cafeteria.</p> <p>Classrooms with assistants – Assistants will go to cafeteria to pick up breakfast carts for their classrooms.</p> <p>Assigned staff will deliver breakfast to 2nd – 5th.</p> <p>Two large trash cans will be placed in each hallway for disposal of food items. These cans will be emptied after the breakfast period and returned before lunch.</p>
<p>Dress Code</p>	<p>We fully expect for students to comply with the BCSD school dress code. However, given current circumstances, we will permit families to make “best efforts” to comply for a period not</p>



RE-ENTRY PLAN
Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

	<p>to extend beyond one week after the start of the hybrid period. Full compliance is expected by October 12.</p> <ul style="list-style-type: none"> • NOTE: “Best efforts” means that students, if not in full compliance, should maintain dress that reasonably resembles the school dress code.
<p style="text-align: center;">Lunch Procedures</p>	<p>Lunch procedures will follow those of breakfast. All lunches will be picked up/delivered by the following times: PK/K: 10:45 5th: 11:00 1st: 11:15 2nd: 11:30 4th: 11:45 2nd: 12:00</p>
<p style="text-align: center;">Afternoon Dismissal Procedures</p>	<p>All general education students will remain in Classrooms. Special Education students will be escorted by assistants to bus and car rider exits. Bus riders will be called as individual buses arrive. All bus rider students will have their bus rider tag with their name and bus number. Monitors will be in each hall to assist students to bus exit. Car riders will be issued car tags with last name/grade. Students will be released on staggered dismissal times. Staff will be stationed around loop for safety and students will be called to numbered spaces to get in cars. 2:30 PK students will exit their side entrance for car rider pick up. 2:40 K-1 students will exit out primary playground entryway or back doors of classrooms/ 2nd grade students will exit out main entrance (all maintaining social distancing protocols) for car rider pick up. 2:50 3rd – 5th will exit out back doors of classrooms or main entrance (maintaining social distancing protocols) for car rider pick up.</p>



RE-ENTRY PLAN
Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

Recess	<p>All classes will be assigned a 30-minute block each day for recess time. PK and Kindergarten students will utilize the primary playground area in the front of the building. 1st – 5th grade classes will utilize the playground area at the back of the school.</p> <p>Only one class will be outside at a time.</p> <p>Every student will use hand sanitizer as they exit the building AND as they return back inside.</p> <p>Each class will have a playground bag of equipment (jump ropes, kick balls, skip its, etc.). Items will not be shared between classes.</p> <p>Teacher will spray equipment with sanitizing spray each day.</p>
Media Center Access and Protocols	<p>Virtual Students will be issued a Google Form to request books for check out. These books will be bagged and tagged with student’s name and taken to the front office. Parent will be given a pickup time.</p> <p>Hybrid: Each class will be assigned a 30-minute library block. Media Specialist and assistant will come to class for a lesson. Books will be brought to classrooms based on requests and recommendations. These books will be checked out to students.</p> <p>Returns: Each class will have a return schedule. Books that are returned will be separated from the collection for 5 days. After 5 days they will be re-shelved and available for circulation.</p>
Special Education Students	<p>Special Education will receive services based on their Individualized Educational Program (IEP).</p> <ul style="list-style-type: none"> ● Amendment of existing Individualized Education Plans (IEPs) may be held as appropriate to address new student needs and services ● Distance Learning Plan meetings have been held for all students who remain on virtual learning. ● Meetings will be held virtually unless an in-person, socially distanced meeting is requested. ● Eligibilities, reviews and Manifestation Determination Review meetings will all proceed



RE-ENTRY PLAN
Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

Restrooms	Custodial staff will sanitize high touch areas and hallway restrooms several times throughout the day. Classroom restrooms will be sanitized throughout each day. Hand washing will be required after each use. Hand sanitizer will also be available in all classrooms.
Water Fountains	The water fountains in the building will not be available for use. Students will be encouraged to bring water bottles for their own use throughout the day. Water bottles can be refilled in the classroom when a sink is available.
Visitors to the Building	Based on DHEC suggestions/ recommendations: <ul style="list-style-type: none">● Limited Visitors – visitors will be by appointment only (limited number daily).● Minimize others in the classroom – No classroom volunteers will be allowed – this will be reassessed throughout the school year.● Parents will be asked to remain in cars during morning drop off● Standard vetting questions for all volunteers, visitors, vendors, etc.● Require face coverings/masks for all visitors● Maintenance (exterminators, filter change, etc.) will check in through front office● Nutrition vendors will check in with nutrition manager upon arrival
Facilities	Based on DHEC considerations for schools: <ul style="list-style-type: none">● Students will be able to bring their own water bottle. Students may fill/refill their water bottles in their classrooms where sinks are available.● Provide isolation rooms for ill students/staff/visitors until they can exit the building.● Increase signage in the building in various locations as reminders.



RE-ENTRY PLAN
Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

	<ul style="list-style-type: none"> • Classrooms, office area, cafeteria, and high-volume areas will be sanitized daily. • The custodial staff will be following the school cleaning and sanitizing plan for our building. • The custodial staff will utilize industrial sanitizing misting machines to sanitize classrooms, common areas, and large spaces throughout the school on a consistent basis • Restrooms will be cleaned multiple times throughout the day.
Safety Supplies and Materials	<p>Please note:</p> <ul style="list-style-type: none"> • BCSD has an adequate supply of cleaning/sanitation products in stock for the first semester. Additional supplies have been ordered and will be available for the semester. • We currently have signage, thermometers, face coverings/masks, gloves, sanitizing chemicals, spray bottles, disinfectant wipes, hand sanitizer, and hand soap. • All staff and students will be required to wear masks. Masks have been added to the student dress code. Staff and students are encouraged to bring their own masks. We will have extra masks for students that need a mask.
Sanitation	<p>The following sanitation protocols will be deployed:</p> <ul style="list-style-type: none"> • Frequently sanitize classrooms: Teachers/staff will use the sanitizing spray at the end of each day. • Custodial staff will concentrate on high touch areas and restrooms multiple times throughout the school day.



RE-ENTRY PLAN
Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

	<ul style="list-style-type: none"> The Nurse, teachers, and staff will reinforce good hygiene practices frequently. This will include handwashing before and after lunch in their classrooms. Students will also wash their hands at all visits to the restroom.
COVID-19 Infection	See Addendum Below:
Health Protocols	<p><u>Reasonable expectations for self-care in classroom or restroom:</u> Each grade level area should have a supply of Band-Aids. Each teacher should have a pair of disposable gloves in his/her desk.</p> <ol style="list-style-type: none"> Minor abrasions (scrapes): Wash with soap and water; apply Band-Aid on clean, dry wound. Mosquito/insect bites with localized itching: Apply cool towel. First indications of stomachache, headache, nausea, dizziness or “not feeling well”: Put head on desk to rest, go to bathroom, get a drink of water, set trash can beside desk, see if lunch helps, wait a little while to see if it will go away. Loose teeth or bitten lip with little or no bleeding: Rinse mouth and face at rest room sink. Get a drink of water. Return to class. Itchy eyes: Wash face/eyes with cool water. Pierced ears: Clean with cool water. <p><u>When sending a student to the clinic the teacher should:</u></p> <ol style="list-style-type: none"> Call the nurse office first to provide information and directions. Send a pass which indicates the problem or complaint. Except for extreme emergencies, students will not be seen without a pass. This helps ensure our students’ safety at all times!



RE-ENTRY PLAN
Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

	<p>3. Please complete student's full name, date, time and reason with detail. Please see COVID-19 RESPONSE PLAN below for additional information.</p>
Transportation and Bus Riders	<p>The Transportation Department has been provided with a list of all students who will attend on AA and BB days. This list indicates mode of transportation. Students are required to wear mask when they come to the bus stop and while they are riding the bus. The drivers are instructed to load the buses rear to front in the morning and from rear to front in the afternoon, with the last stop students loading first. Students who do not come to the bus with or refuse to wear mask or who do not comply with the social distancing bus guidelines will be reported to administration.</p>
Re-Entry Plan Team Members	<ol style="list-style-type: none"> 1. Michelle Sackman, Principal 2. Tina Johnson, Assistant Principal 3. Jodi Knorr, Nurse 4. Lynda Jernigan, Media Specialist 5. Arinethia Ferguson, Office Manager 6. Latoya Daise, Cafeteria Manager 7. Dana Mullins, Social Worker 8. Andrea Riley, Teacher of the Year 9. Debra D'Antonio, Staff Person of the Year



RE-ENTRY PLAN
Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

COVID-19 RESPONSE PLAN

What happens when there is a COVID-19 diagnosis, exposure or when someone is experiencing symptoms?

Beaufort county School District (BCSD) closely monitors up-to-date guidance from our public health officials to determine when our students should be sent home and when they may return to the school building after being notified of a confirmed COVID-19 diagnosis or test, an exposure or close contact with COVID-19, or when someone is experiencing symptoms. Please inform your school nurse of any potential COVID-19 exposures.

BCSD relies heavily on DHEC, CDC and our Medical Director to assist us in making a range of decisions for our district.

For COVID-19, a close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated.

This would include living in the same household as a sick person with confirmed COVID-19 or caring for a sick person with confirmed COVID-19.

Students and staff should be excluded from school if they have any of the following with or without fever:

- Shortness of breath or difficulty breathing -or-
- Loss of taste or smell -or-
- New or worsening cough

If these symptoms are explainable by an underlying condition (such as shortness of breath for an individual with asthma) exclusion may not be necessary.



RE-ENTRY PLAN
Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

This is not a complete list of all symptoms of COVID-19, but only those that should trigger an automatic exclusion and evaluation for COVID-19. Other symptoms may include: fever, chills, fatigue, muscle or body aches, headache, sore throat, congestion or runny nose, nausea/vomiting, or diarrhea. Many COVID-19 cases show no symptoms at all, and a person is able to spread the virus up to two (2) days before they have any symptoms. Given the overlap of these symptoms with other more common illnesses and the lack of symptoms in many cases, it is not possible to identify and exclude all cases of COVID-19 through screening of symptoms. Careful preventive actions within the school are needed to reduce the chances of spread. For example:

- If the student or staff member is having symptoms they should stay home and contact their supervisor, their school nurse and their healthcare provider
- If the student or staff member is at school, the school will isolate and send home. The diagnosis from the healthcare provider should be reported to the school nurse.
- If a school determines that a student or staff member was contagious with COVID-19 while on campus, DHEC requests that these individuals be reported to the appropriate regional DHEC office by phone within 24 hours. DHEC will also notify schools of any reported cases that may have been contagious while on campus. All close contacts at the school will need to be identified and reported to DHEC. This will include everyone the ill individual would have been within six (6) feet of for fifteen (15) minutes or more. (This will be done by the school nurse).

Student/staff has a negative diagnosis of COVID-19 (and no known exposure)

- Students or staff excluded for these symptoms can return if they either test negative for COVID-19 using a Polymerase chain reaction (PCR) test (mouth or nose swab or saliva test) or similar test that directly detects the virus or a medical evaluation determines that their symptoms were more likely due to another cause (e.g. sore throat due to strep throat).
- In this latter case, the individual can return when they meet criteria for that condition.
- Siblings of the symptomatic student may also return the day after receipt of the negative diagnosis if they have not been a close contact or had a COVID-19 exposure.



RE-ENTRY PLAN

Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

Student/staff has a positive diagnosis of COVID-19

Students and staff who test positive for COVID-19 and persons with symptoms of COVID-19 (see list above) who do not get tested, should isolate until:

- Ten (10) days have passed since symptoms started - and –
- Twenty-four (24) hours have passed since last fever without taking medicine to reduce fever - and –
- Overall improvement in symptoms.

Those who test positive by a PCR (mouth or throat swab) test or similar viral test but do not have symptoms will be required to stay out of school until ten (10) days* after the specimen was collected.

Cases in classroom

If a student or staff member tests positive, they could have been contagious with the virus up to 48 hours before their symptoms began or before their test specimen was collected (for those with no symptoms).

- It is essential that staff ensure 6 feet or maximum distancing between students and other staff while in the classroom and throughout the day to limit the possibility of transmission.
- Anyone known to be a close contact (defined as being within six (6) feet for fifteen (15) minutes or more) to a COVID-19 case while contagious must be excluded from school for fourteen (14) days after last contact with the person with COVID-19.
- People who have recovered from a confirmed illness (PCR test, nose or throat swab test or saliva test) in the past three (3) months will not need to quarantine after a close contact with someone with COVID-19. See “Quarantine” section below:
- For any classrooms where social distancing could not be maintained (classes with young children who do not have assigned seating throughout the day), all children and staff must be considered close contacts and must complete a fourteen (14) day quarantine period.



RE-ENTRY PLAN

Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

- Students and teachers in a classroom with a known COVID-19 case in which social distancing was reliably maintained should remain together in the same cohort to the extent that is possible. They should receive screening for fever and symptoms (see above) each morning until 14 days after last contact with the case. Note: anyone determined to be a “close contact” must be excluded.
- Any of these students or teachers who are monitored and found to have symptoms of COVID-19 should be sent home and they will be required to get tested or complete the required isolation and initial quarantine period to return to school.
- If three or more COVID-19 cases are identified within a classroom within fourteen (14) days of each other, consideration should be given to excluding all students and staff in the classroom for fourteen (14) days after contact with the last identified COVID-19 case.
- The classroom will need to be closed for cleaning and disinfection before use again. When time allows, a room will be closed for occupancy for up to 2 days prior to cleaning. When needed to reuse immediately, sanitization services will be provided by an outside contractor.
- **Students who are sent home will be allowed to complete work through distance learning.**

Quarantine

Some students or staff may have been told they were a close contact to a case of COVID-19 and have to complete a quarantine period. This means they will be required to stay home so they do not risk exposing others to COVID-19 if they become sick. For students (after the quarantine period has been met) a parents’ note that they have been cleared from quarantine, following consultation with the school nurse, may be used to allow return to school. CDC provides guidance on appropriately counting the quarantine period for different scenarios.

- Household contact: If the child or staff member lives in the same household as the case, they will have to quarantine an additional fourteen (14) days after the date their household member has been cleared from their isolation period. (will be 24 days)



RE-ENTRY PLAN

Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

- Other close contact: If a child or staff member has been told they are a close contact to a case of COVID-19, they will need to quarantine until 14 days after the last contact with the case.
- Other household member in quarantine: If the child or staff member lives in the same household as someone in quarantine, they will not necessarily need to quarantine themselves unless the household member in quarantine is determined to be a COVID-19 case. DHEC will notify those who are required to complete quarantine.
- The person must provide either a note from a healthcare provider that they had the positive lab result in the past three (3) months or provide a paper or electronic copy of the results (SARS-CoV-2 RNA – Detected or Positive)

NOTES:

1. *For any negative test result, BCSD will follow the recommendations of the healthcare provider for the individual student and continue as normal.*
2. *If multiple students in the same classroom exhibit symptoms, the entire class will be sent home until diagnoses can be obtained.*
3. *Students, who are sent home, while awaiting a diagnosis, will be allowed to complete work through distance learning.*

EMPLOYEE SUPPORT

Childcare

BCSD will provide childcare for the children of all BCSD staff members whose child(ren) are currently enrolled in a BCSD school. Students must receive their childcare at the school in which they are currently enrolled, barring exigent circumstances. Ex. limited capacity

- Childcare will be available for students, ages 5 through 12



RE-ENTRY PLAN

Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

- Schools with significant numbers of students who attend the schools where their parents work may receive the first right of refusal for available seats. If the childcare demand exceeds the space available, “overflow” students will be redirected to the next closest school(s) with available childcare space.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

BCSD will supply each school with the necessary Infection Control and PPE supplies to begin the year (hybrid mode) safely. Based on the statistics related to COVID-19, routine assessments will be completed to ensure our schools have a sufficient supply of infection control items and PPE. As usage is monitored, recommended quantity thresholds will be established for replenishment. If you are ever needing additional PPE, please report to administration as soon as possible so that a request can be made for additional PPE through the work order system. Safety of our students and staff are a high priority.

- Personal Protective Equipment acts as a barrier designed to reduce the number of illness-causing germs. Proper use of PPE is believed to reduce the spread of infectious disease such as COVID-19. PPE is essential for school staff that has high exposure to student and staff with assisting high-intensity classrooms or school nurses. These specific items will be used when monitoring or assisting a person exhibiting symptoms where safe distancing is not possible.

Examples:

- Six-foot (6') Separation – Will be used whenever possible to limit the spread of droplets through the air from person to person.
- Cloth Masks – These will be used to slow the spread of infection by reducing transmission of diseases such as COVID-19.



RE-ENTRY PLAN

Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

- Disposable Masks – A base supply of disposable masks will be provided to each classroom to be used should a student or staff members cloth mask become unusable. If a student or staff member fail to bring their cloth mask, disposable masks will be distributed by the school administrative staff, not taken from class quantities.
- Reusable face shields – Will be used by school nurse or staff to monitor symptomatic persons or when providing an ordered respiratory procedure. Face shield should be cleaned after each use per the CDC guidance.
- Plexiglass Barriers – Will be used where individuals are:
 - less than 6’ from the public, or
 - work/learn together in a space closer than 6’ for longer than 10 minutes, or
 - work/learn together in a space closer than 6’ and are unable to wear masks.
- Disposable surgical masks – Will be used by school nurse or designated staff when interacting with a person who may be producing respiratory or body fluids that could promote exposure.
- Disposable gowns – Will be used by school nurse or designated staff when interacting with a person who may be producing respiratory or body fluids that could promote exposure.
- Disposable Gloves – Will be used by school nurse or designated staff when interacting with a person who may be producing respiratory or body fluids that could promote exposure.

DISTRICT GUIDANCE TO SCHOOLS

Based on Center for Disease Control and DHEC suggestions and recommendations, the following guidance has been provided to the schools:

- Allow parents to send a reusable water bottle that students take home daily for cleaning
- Examine opportunities for outdoor activities for specials, connections, and elective courses when possible
- Eliminate large group assemblies that do not allow for six feet social distancing
- Rearrange desks and furniture in classrooms to allow for as much space between students as possible



RE-ENTRY PLAN
Mossy Oaks Elementary School

Michelle Sackman, Principal
Tina Johnson, Assistant Principal

- Face the student desks in the same direction as much as possible
- Reduce student travel to different areas of building where possible
- Implement teacher rotation to classrooms instead of students moving where possible (strategic guidance for elementary schools)
- Eliminate/minimize as much as possible the sharing of supplies and materials. If materials are shared, schools will develop and implement a cleaning and sanitizing procedure.
- Schedule restroom breaks and hand washing routines throughout the day
- Avoid handshakes, hugs, or high fives. Students and teachers will need to create hand signals or other ways to replace this practice.
- Work with Nurses and Facilities Department to establish isolation rooms for ill students/staff/visitors
- Increase signage throughout the school building
- Establish entrance, exit routes, and hallway travel routines
- Reinforce good hygiene practices frequently
- Place makers/tape on the floor to indicated 6 feet distancing in the cafeteria to promote social distancing while waiting in line or when using cafeteria in a reduced capacity method
- Do not allow students to share food